## **Ohio State University Neuroscience Center Core**

# Fee and Scheduling Policy

#### Fees and billing

The cores will charge nominal fees for the use of core services. A schedule of the fees will be posted on the core web pages. PIs will receive monthly billing statements with a description of the services provided and fees charged. Queries about the billed services should be referred first to the relevant Core Manager, and then to the corresponding Core Director if questions remain.

### Scheduling priority

The Center is committed to supporting neuroscience research on campus. Where scheduling conflicts arise, Core staff will give priority to projects in the following order:

- 1. NINDS-funded research projects
- 2. Other funded neuroscience projects
- 3. Unfunded neuroscience projects

#### Waiving fees

The Center is committed to supporting the needs of neuroscience researchers, including Tenure-track and Research-track Assistant Professors, who are seeking extramural funding. If a PI does not have funds to pay the core user fees, they should first discuss their needs with the relevant Core Director and then petition the Core Steering Committee, composed of the Directors of the Behavior, Injury, Electrophysiology and Imaging Cores, requesting a waiver.

The petition should consist of a one-page letter that addresses:

- 1. The nature of the project (in a few sentences)
- 2. The services/equipment that will be used
- 3. The requested duration of the usage
- 4. All sources of funding available to support research in the PI's laboratory
- 5. What publications and/or grant applications the data obtained will support.

The letter should be submitted to the Core Administrator, Kelsey Wheeler (<u>NeuroCoreServices@osumc.edu</u>). To be eligible for a waiver, the usage must be for a neuroscience project and the PI must lack extramural funding.

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