



THE OHIO STATE UNIVERSITY
COLLEGE OF MEDICINE

The Ohio State University College of Medicine

Part 3 Academic Program Committee

Meeting Minutes

Date: 2.20.17

Location: 1063 Graves

Presiding Chair: Nick Kman, Program Director		Call to order:	4:05PM
Minutes recorded by: Laura Volk		Adjourned:	5:45PM
Last Name	First Name	Role	Present
Baky	Fady	Student Representative, M4	Phone
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	
Cohen	Dan	Part 3 Associate Academic Program Director	
Curren	Camilla	Director, LG	X
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	
Eapen	Binay	Associate Program Director, Mount Carmel Health Systems	
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	X
Grieco	Carmine	Faculty Representative, Radiology	X
Heacock	Allison	Expert Educator, Internal Medicine	
Hippolyte	Jessica	Student Representative, M4	
Hurtubise	Larry	Associate Director of Faculty Development at Nationwide Children's	X
Khan	Meena	Associate Unit Director AC/AE	
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	X
Kopechek	Jack	Director, Portfolio and Coaching	
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	X
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	X
Lindsey	David	Expert Educator, General Surgery	
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X
McCallister	Jennifer	Program Director Advanced Competency/Alternate Experience	X

Part 3 Academic Program Committee

Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	
Nuesmeyer	Keri	Program Coordinator AMRCC	X
Pfeil	Sharon	Program Coordinator AMHBC Emergency Medicine	X
Ratti	Michael	Student Representative, M4	Phone
Roy	Shuvro	Student Representative, M4	
Rundell	Kristen	Associate Unit Director AMRCC Chronic Care	
Ruter	Daniel	Student Representative, M3	X
Schaffernocker	Troy	Program Director AMHBC	X
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	Associate Unit Director AC/AE	
Stringfellow	Kevin	Evaluation & Assessment Program Manager	
Thompson	Laura	Associate Unit Director AMHBC EM	X
Verbeck	Nicole	Education Resource Specialist, OECRD	X
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	
Guests	Cheri Bardales, Elisa Butler, Dave Way, Dawn Watson		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Scholarship
4	Advanced Competency/Clinical Tracks
5	Professionalism Standards Committee
6	Showcase Portfolio Scoring
7	Standing Reports
8	Student Report

Item 1: Approval Meeting Minutes

Discussion/Action

1. The minutes from the January meeting were reviewed and approved with the following revision:
 - a. Add Dave Way to the attendance roster

Item 2: Old Business/Announcements

1. HSIQ Part 3 student posters will be presented at the Patient Safety Fair on 3/15/17. The first session will be from 9a-10a and the second session from 10a-11a.
2. Michael Barrie will be replacing Laura Thompson as the Associate Director for AMHBC Emergency Medicine.
3. "Getting Started in Canvas Workshop" will be held Wednesday, March 1, 2017 from 9:30-11:00am in 460B Prior HSL.
4. 2017 Spring Symposium:
 - a. Please join the College of Medicine and the Office of Graduate Medical Education for the annual Spring Symposium, taking place Tuesday, May 16

from 7:30 a.m. to 4:30 p.m. in Meiling and Graves halls. The focus for this year's event will be Graduate Medical Education; all educators across the health sciences are welcome to attend. The day will feature two plenary speakers, Timothy Brigham, MDiv, PhD, chief of staff and senior vicepresident for the Department of Education at the ACGME, and Karen Warburton, MD, director of Graduate Medical Education Professional Development in the Department of Medicine at the University of Virginia.

5. SPE Report: N. Verbeck discussed the results of the 2015 Graduate and Program Directors Surveys.
 - a. New questions added in 2016 to more directly address ACGME competencies

Part 3 Academic Program Committee

- b. Student skills have maintained strong ratings (average of 4 or above on most items) with slight increase in interpersonal skills ratings.
 - c. 98.7% of OSU graduates feel they are equally if not better prepared for residency when compared to peers from other institutions.
 - d. 96.2% of directors feel that OSU graduates are equally if not better prepared for residency when compared to graduates from other institutions.
6. **Discussion Item:** Self Care in 4th Year: LCME is focusing on Wellness, Stress, Resiliency and Burn Out and where it is taught. Dr. Lynn sent out an article on Fatigue and Sleep in Neurology Residents.
 - a. Part 1 covers these topics frequently.
 - b. The Advanced Communication activity in the Part 3 Mini Internship addresses wellness.
 - c. AMRCC has a reflection activity which is reviewed at the mid-month meetings.
 - d. Discussion about creating an articulate for sleep fatigue.
 - e. N. Kman suggested putting together a task force. Ashley Fernandes reached out to Dr. Splaingard at Nationwide Children's who gave a Grand Rounds on this topic. Dr. Splaingard will be doing an articulate module to accompany the article on Fatigue and Wellness Session.
7. RIME 2018: The AAMC Research in Medical Education (RIME) Program Selection Committee invites you to consider preparing your current research in medical education for submission to RIME for 2018.

The Committee is looking for innovative studies and reviews on a wide range of topics including (but not limited to) new insights into curriculum design and assessment, supporting the needs of medical learners at all levels, and understanding diversity in our learners and learning environments.

The call for RIME submissions will take place in October 2017 with submissions due in December 2017, but the time to begin planning is now.

Some perks of submitting to RIME include:

- A very fast peer-review cycle;
- An opportunity to present at Learn, Serve, Lead, 2018 in Austin TX if your work is accepted;
- Publication in the RIME supplement to Academic Medicine (now available in open access).

- Eligibility for national-level competitive awards.

For an in-depth look at what RIME is seeking, and to help guide your manuscript preparation, please read Characteristics of RIME Papers the Make the Cut. This 2016 foreword to the RIME supplement is a wealth of good advice.

While it is true that the RIME committee is highly selective, we strongly encourage both new and experienced researchers to consider this path to sharing their work. If you have questions about the process, please do not hesitate to contact Nesha Brown at AAMC or current RIME Chair Karen Hughes Miller.

Item 3: Scholarship

1. Katherine Strafford, Helen Morgan, and Elise Everett at APGO (Association of Professors of Gynecology and Obstetrics) – APGO Presentation “Teeing Your M4s

up for Success: Improving the Medical School to Residency Transition” 2017 APGO Martin L. Stone, MD, Faculty Development Seminar, January 2017.

Item 4: Professionalism Standards Committee

Discussion regarding how to identify a competency not met in professionalism. It was suggested to create a work group to identify minimum standards and guidelines for Professionalism Competencies.

- a. Have members from all 3 parts of the curriculum
- b. John Mahan, Director of Professionalism Competency, would head the committee
- c. Include students from the Honors and Professionalism council
- d. Include other key staff and faculty (i.e. E & A, etc.)

Item 5: Showcase Portfolio Scoring

C. Bardales reviewed the scoring rubric and the criteria for grade designation.

1. Students will be assigned an overall Showcase Portfolio Part 3 unit grade that is a calculation of the aggregate numerical score provided by the faculty assessors.
 - a. Total possible points are 100 using a rubric consisting of 5 independently scored, behaviorally anchored items.
 - b. Passing criteria is obtaining a total aggregate score of 70.00
 - c. The weight of the total score is 5% of the overall Part 3 score. The committee agreed to adopt the rubric for the next academic year.

Item 6: Standing Reports; Learning Environment

L. Volk provided the following updates:

1. Duty Hours – 2 violations were reported; AMRCC Carepoint East Cardiology and AMRCC VA – Follow up will be provided at the next meeting.
2. Safety On Service – No violations reported.
3. Ridicule and Intimidation – 2 violations were reported; AMHBC EM at OSU (Resident) and AMRCC OSU Stoneridge Cardiology. Follow up will be provided at the next meeting.

4. Grade Audit – There were no late grades for the block ending 12/9.

Item 7: Student Report

1. The incoming 4th years thanked the faculty and staff for the Part 3 Information Session that was held in January. They did suggest providing more detail on the dates for preferencing and scheduling. It was also suggested to make an articulate in Canvas.
2. Brief discussion regarding the questionnaire being sent out to the class after the match that addresses questions such as timeline for interviews, etc.



THE OHIO STATE UNIVERSITY
COLLEGE OF MEDICINE

The Ohio State University College of Medicine

Part 3 Academic Program Committee

Meeting Minutes

Date: 3.20.17

Location: 1063 Graves

Chair: Nick Kman, Program Director Call to order: 4:05PM

Minutes recorded by: Laura Volk Adjourned: 5:40PM

Last Name	First Name	Role	Present
Baky	Fady	Student Representative, M4	Phone
Barrie	Michael	Associate Unit Director AMHBC EM	
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Cohen	Dan	Part 3 Associate Academic Program Director	X
Curren	Camilla	Director, LG	
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Eapen	Binay	Associate Program Director, Mount Carmel Health Systems	
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	X
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Hippolyte	Jessica	Student Representative, M4	X
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Khan	Meena	Associate Unit Director AC/AE	
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
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Liao	Nancy	Expert Educator, Pediatrics	
Lindsey	David	Expert Educator, General Surgery	X
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X

Part 3 Academic Program Committee

McCallister	Jennifer	Program Director Advanced Competency/Alternate Experience	X
Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	
Nuesmeyer	Keri	Program Coordinator AMRCC	X
Pfeil	Sharon	Program Coordinator AMHBC Emergency Medicine	X
Ratti	Michael	Student Representative, M4	
Roy	Shuvro	Student Representative, M4	X
Rundell	Kristen	Associate Unit Director AMRCC Chronic Care	
Ruter	Daniel	Student Representative, M3	X
Schaffernocker	Troy	Program Director AMHBC	X
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	Associate Unit Director AC/AE	
Stringfellow	Kevin	Evaluation & Assessment Program Manager	X
Verbeck	Nicole	Education Resource Specialist, OECRD	
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	Phone
Guests	Cheri Bardales, Dawn Watson		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Advanced Competency/Elective Reviews -AC in Research Careers -AC in LGBT Health -Part 3 Elective – Arriving at Accurate Assessments
4	AMRCC Year-End Review
5	Standing Report
6	Student Report

Item 1: Approval Meeting Minutes

Discussion/Action

- a. The minutes from the February meeting were reviewed and approved

Item 2: Old Business/Announcements

1. On April 29, 2017 The Wexner Medical Center at The Ohio State University will be hosting the 6th annual Primary Care Career Day for the entire state of Ohio. There are no fees for medical students, residents or mentors for this conference. The day will include a light breakfast and lunch as we discuss hot topics, careers, and scholarly activity in Primary Care.
2. Congratulations to Keri Nuesmeyer who will be moving on from the College of Medicine to the Medical Center. Thanks for your hard work.
3. End of Part 3 Survey will be going out today and will be closed near graduation. V. Cannon mentioned this is a great asset to get feedback, both positive and negative

and asked the student representatives to encourage their classmates to complete the survey.

4. L. Volk reported that Part 3 Scheduling is going very well and the last competitive round will open March 24th where students will complete most of their schedule and register for clinical tracks.
5. The interview survey conducted by the students will be presented at the April meeting and will assist faculty with advising the students.
6. L. Hurtubise mentioned that the proposals for The Generalists in Medical Education are open. <http://www.thegeneralists.org/conference/callforproposals>.

Item 4: Advanced Competency / Elective Review

1. A. Grieco presented the proposed Advanced Competency in LGBT Health.
 - a. The AC in LGBT Health has been built upon the OSU undergraduate course entitled “LGBT Health” (MedColl 4208), initially offered during the spring of 2017. The AC in LGBT Health will support student participants in attaining advanced competence in communication, and its critical applications, for a specific patient population facing a range of disparities in health care and its provision. Numerous specific areas of application will be explored, but in fulfillment of the mission of the AC, the experiences will provide benefit regardless of the intended specialty and form of practice.
 - b. Course Directors are John Davis and Alex Grieco.
 - c. Activities will consist of a Mid-term, OSCE and a Final exam.
 - d. Students planning on a Global Health elective or have AMHBC or AMRCC during that time may not be able to participate.

Action: The proposal was unanimously approved by the committee.

2. J. McCallister reviewed the proposed Advanced Competency in Research Planning.
 - a. Designed to meet the needs of MSTP students in understanding the clinical relevance of scientific inquiry and demonstrate the ability to evaluate emerging knowledge and research as it applies to diagnosis, treatment and the prevention of disease. This is a longitudinal course.
 - i. Students would identify a mentor and project during their Part 2 year.
 - ii. Data collection and analysis would be completed during Part 3.
 - b. The total time is 300 hours and will count for 2 credits (1 AC and 1 elective in Part 3).
 - c. Clarification will need to be made regarding the need to register for additional credit hours.

Action: The proposal was unanimously approved by the committee.

3. The elective proposal for Arriving at Accurate Assessments is tabled until next month so the AC/AE Committee can review.

Item 5: AMRCC Year-End Review

Ashley Fernandes presented a review of AMRCC for the 2016-2017 academic year.

1. The title “Interdisciplinary” has been changed to “Interprofessional” to keep in line with the Interprofessional team care model.
2. AMRCC Statistics:
 - a. has approximately 52 clinical sites (30 ambulatory, 22 chronic care)
 - b. there were 27 longitudinal students for 2016-2017
 - c. 101 students had completed both components of AMRCC by January 2017

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- d. 4 students failed the final exam twice, resulting in oral remediation
 - e. 12 students have received Honors and 7 received Letters thus far
 - f. 89% rated the overall quality of the course very good or excellent
 - g. 78% said it was well organized
 - h. 85% said it was well integrated with LSI
 - i. 93% agreed or strongly agreed with clinical relevance
 - j. 805 agreed or strongly agreed with the correlation to Foundational Sciences
 - k. 94% agreed or strongly agreed AMRCC promoted professionalism
3. TBL: IPV, CM, Toxic Stress: Social Work Pilot Results
 - a. 6 medical students and 6 social work graduate students participated in the pilot in January 2017
 - b. Course was highly rated by both sets of students
 - c. This TBL will be offered in 2017-2018 during orientation each block
 4. There were several scholarship opportunities completed:
 - a. "Using Interprofessional Team-Based Learning to Teach About Child Maltreatment and Toxic Stress," to be submitted to the AAP national conference, Chicago, IL, Sept. 2017, **Ashley K. Fernandes, MD, PhD** with co-authors Adrienne Peck, MSW (SW), **Pat Ecklar, MD**, Tamara Davis, PhD (SW)
 - b. "Emphasizing the Underemphasized: Using Residency Milestones and Significant Learning to Design a Successful Fourth-Year Ambulatory Experience," **oral presentation at the NRMP's Transition to Residency: Conversations Across the Medical Education Continuum Conference**, with co-authors **Ashley K. Fernandes, MD, PhD**; Kristen Rundell, MD; Nicholas Kman, MD; Cynthia Ledford, MD; John Davis, MD, PhD; **Pat Ecklar, MD**, May 2017
 - c. "Integrating EPA 9 into the 4th Year Curriculum: A Multimodal Approach to Assessing Interprofessional Collaboration," **poster presentation at the AAMC national conference, Seattle, WA, November 2016**, with co-authors **Ashley K. Fernandes, MD, PhD**; Pat Ecklar, MD; Kristen Rundell, MD; Mary Dell, MD, DMin; Cynthia Ledford, MD; John Davis, MD, PhD; Nicholas Kman, MD
 - d. "Integrating simulated patients in TBL: A strategy for success in medical education," poster presentation at Team-Based Learning Collaborative Conference, Santa Fe, NM, March 2016, with co-authors **Ashley K. Fernandes, MD, PhD**; Pat Ecklar, MD & Daniel Clinchot, MD
 5. Based on feedback from the students, the following changes are planned:
 - a. Emphasize available checklists and include a packet for orientation
 - b. Continue to add, and refine questions on final exam
 - c. May look at alternative time tracking platforms

Item 6: Standing Reports; Learning Environment

A report could not be run in Vitals so this is tabled until next month.


Item 7: Student Report

1. The student reps reported they may reopen the survey depending on how many responded.
2. HSIQ Poster presentation went well. The following improvements will be addressed for next year:
 - a. Bigger space

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- b. Have 1 evaluator for 3-4 posters with consistent expectations.
- S. Roy will meet with A. Heacock next week to discuss logistics and suggestions for next year. V. Cannon offered OECRD services on grading for next year.

Part 3 Academic Program Committee

 THE OHIO STATE UNIVERSITY COLLEGE OF MEDICINE	The Ohio State University College of Medicine		
	Part 3 Academic Program Committee		
	Meeting Minutes		
	Date: 5.16.16	Location: 1063 Graves	
Interim Chair: Nick Kman		Call to order:	4:04 PM
Minutes recorded by: Laura Volk		Adjourned:	5:30 PM
Last Name	First Name	Role	Present
Bakk	Ian	Student Representative, M3	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Casey	Anthony	Associate Program Director, Mount Carmel Health Systems	
Cohen	Dan	Part 3 Associate Academic Program Director	X
Cronau	Holly	Part 2 UPWP Director of Integration	
Curren	Camilla	Director, LG	
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Ellis	David	Student Representative, M4	
Fernandes	Ashley	AMRCC Program Director	
Grieco	Carmine	Faculty Representative, Radiology	X
Heacock	Allison	Expert Educator, Internal Medicine	X
Khan	Meena	AC/AE Associate Unit Director	X
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	
Kman	Nicholas	Part 3 Academic Program Director	X
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	Via phone
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	
Lindsey	David	Expert Educator, General Surgery	
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X
Lucarelli	Maria	Expert Educator, IM/Pulmonary	
McCallister	Jennifer	Advanced Competency/Alternate Experience Program Director	

Nuesmeyer	Keri	AMRCC Program Coordinator	X
Pfeil	Sharon	AMHBC EM Program Coordinator	X
Pfeil	Sheryl	Expert Educator, IM/GI	
Post	Doug	Assistant Dean, Foundational Science	
Ratti	Michael	Student Representative M3	X
Ray	Katherine	AMHBC Mini Int. Program Coordinator	
Rundell	Kristen	AMRCC Associate Unit Director, Chronic Care	
Schaffernocker	Troy	AMHBC Program Director	
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	AC/AE Associate Unit Director	Via phone
Thompson	Laura	AMHBC Associate Unit Director, EM	X
Volk	Laura	Part 2 / 3 Program Manager	X
Waddell	Valerie	Faculty Representative, OB/GYN	
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	
Guests	Regina Swartz, Larry Hurtubise		

Agenda Items:

1	Retreat Review
2	Old Business
3	Announcements
4	LSI Part 3 Awards
5	Committee Review: -Geriatric Emergency Medicine Rotation -Pediatric OMM -Update on Urology and Ophthalmology Electives
6	Safety on Service
7	Standing Reports
8	Student Report

Item 1: Approval of April Retreat Minutes Discussion/Action

1. The minutes from the retreat held in April were approved.

Item 2: Old Business

1. The College has approved funding for Clinical Track Directors at .01 FTE. Tracks that have a lot of students will receive .1 per 20 students.

Item 3: Announcements

1. V. Cannon had the following announcements:
 - a. My Progress representatives will be here the week of May 23rd.
 - b. Students are still needed for the discussion group.
 - c. The Spring Symposium will be held June 1st.

Part 3 Academic Program Committee

2. N. Kman reminded the committee about IRB approval for the umbrella IRB. Victoria, Nicki and Curt can help with this process. The document was subsequently sent out to the committee.

Item 4: LSI Part 3 Awards Discussion

1. N. Kman announced that Matt Exline won the Educator of the Year Award. Discussion followed on the type of awards the committee would like to see for Part 3. Suggestions were:
 - a. AMRCC Educator of the Year
 - b. AMHBC Educator of the Year
 - c. Expert Educator of the Year
 - d. Clinical Track Director of the Year

2

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Voting methods discussed were:

- student voting
- highest rank based on evaluations
- group consensus.

This will be discussed further with voting to take place at a later date.

Item 5: Committee Review

1. Geriatric Emergency Medicine Rotation: Tabled for now until further discussion with Lauren Southerland, course creator.
2. Pediatric Osteopathic Manipulative Medicine: The elective proposal was reviewed and unanimously approved.
3. Pediatric Urology: The elective proposal was sent out electronically and approved.
4. Clinical and Surgical Retinal Ophthalmology: The elective proposal was sent out electronically and approved.
5. The committee also reviewed the Process for Approving Longitudinal Advanced Competencies and was unanimously approved.

Item 6: Safety on Service

Discussion

1. N. Kman discussed an instance where a student reported a safety on service issue during the home health visit. This was addressed by the AMRCC group.

Item 7: Standing Reports

1. No violations were reported.

Item 8: Student Report

1. The student representative reported that the anonymous feedback reports have been well received by the students. There was brief discussion regarding the importance and validity of Step 2 CS.

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Interim Chair: Nick Kman		Call to order:	4:04 PM
Minutes recorded by: Laura Volk		Adjourned:	5:00 PM
Last Name	First Name	Role	Present
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Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X
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McCallister	Jennifer	Advanced Competency/Alternate Experience Program Director	X
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Volk	Laura	Part 2 / 3 Program Manager	X
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Guests	Regina Swartz		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business
3	AMHBC Update
4	AMRCC Update
5	Advanced Competencies in Parts 1 & 2 -Latino Health -Hotspotting
6	Announcements
7	Safety on Service
8	Standing Reports
9	Student Report

Item 1: Approval of May 16th Meeting Minutes

Discussion/Action

1. The minutes from the May meeting were reviewed and approved.

Item 2: Old Business

1. N. Kman discussed the possibility of moving the Scholarship meeting to the 2:00 p.m. time slot prior to the Part 3 APC Meeting.

Item 3: AMHBC Update

1. T. Schaffernocker provided the following updates:
 - a. Students are stating they are unfamiliar with Carmen
 - b. AMHBC held a “debriefing” with the students from the first block. Many students expressed extreme emotions from some of the adverse clinical experiences.

Action Plan: AMHBC will continue to debrief students at the end of the rotation utilizing wellness resources.

Item 4: AMRCC Update

1. P. Ecklar provided the following updates:
 - a. Mid Month reviews demonstrated students are pleased thus far.
 - b. Brief discussion about students changing their required courses.

2

Item 5: Advanced Competencies in Parts 1 and 2

Discussion

1. Brief discussion regarding offering Advanced Competencies to the Med 2 students.
 - a. Students must be in good academic standing
 - b. Approval will be determined by the Part 1 Academic Program Director
 - c. Students who begin to struggle academically will no longer be able to participate in the AC.
 - d. Consideration of offering certificates or other distinction was discussed.
 - e. Latino Health, Hotspotting and Ultrasound are among those being considered for Med 2s.

Item 6: Announcements


1. Dr. Casey informed the committee that he will be stepping down as the APD for the Mount Carmel Health System and a new representative will replace him in August.
2. A. Khurma informed the committee of the changes from Carmen to Canvas. He will distribute a fact sheet to the group with the details.

Item 7: Safety on Service

1. No violations were reported.

Item 8: Standing Reports

1. PxDx – No violations reported.
2. Ridicule and Intimidation – 2 violations were reported by 1 student on the General Surgery Sub Internship at OSU East. Follow up will be provided at the July meeting.
3. Duty Hours – 2 students reported hours exceeded 95 averaged over 4 weeks on AMRCC. Follow up will be provided at the July meeting.

 THE OHIO STATE UNIVERSITY COLLEGE OF MEDICINE	The Ohio State University College of Medicine		
	Part 3 Academic Program Committee		
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Interim Chair: Nick Kman		Call to order: 4:04 PM	
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Baky	Fady	Student Representative, M4	VIA Phone
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Cohen	Dan	Part 3 Associate Academic Program Director	X
Curren	Camilla	Director, LG	X
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	X
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	
Grieco	Carmine	Faculty Representative, Radiology	
Heacock	Allison	Expert Educator, Internal Medicine	X
Hippolyte	Jessica	Student Representative, M4	
Hurtubise	Larry		X
Khan	Meena	AC/AE Associate Unit Director	
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	
Kman	Nicholas	Part 3 Academic Program Director	X
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	X
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	X
Lindsey	David	Expert Educator, General Surgery	
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X
Lucarelli	Maria	Expert Educator, IM/Pulmonary	
McCallister	Jennifer	Advanced Competency/Alternate Experience Program Director	
Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	VIA Phone

Part 3 Academic Program Committee

Nuesmeyer	Keri	AMRCC Program Coordinator	X
Pfeil	Sharon	AMHBC EM Program Coordinator	
Post	Doug	Assistant Dean, Foundational Science	
Ratti	Michael	Student Representative, M4	X
Ray	Katherine	AMHBC Mini Int. Program Coordinator	X
Roy	Shuvro	Student Representative, M4	X
Rundell	Kristen	AMRCC Associate Unit Director, Chronic Care	
Ruter	Daniel	Student Representative, M3	X

Part 3 Academic Program Committee

Schaffernocker	Troy	AMHBC Program Director	X
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	AC/AE Associate Unit Director	
Thompson	Laura	AMHBC Associate Unit Director, EM	X
Verbeck	Nichole	Education Resource Specialist, OECRD	X
Volk	Laura	Part 2 / 3 Program Manager	X
Walker	Curt	Education Resource Specialist, OECRD	
Werman	Howard	Faculty Representative, EM	
Guests	Amber Clevenger		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Scholarship
4	HSIQ Rubric Review and Rater Training
5	Pediatric Sport Medicine Elective Proposal
6	AMHB Update
7	AMRCC Update
8	Advanced Competency / Clinical Track Update
9	Standing Report
10	Student Report

Item 1: Approval of June 20th Meeting Minutes

Discussion/Action

1. The minutes from the June meeting were reviewed and approved.

Item 2: Old Business/Announcements

1. The process for tracking LCME required standard questions (Duty Hours, Intimidation and Ridicule, Safety on Service, and Respect) will be enhanced. Beginning with this academic year, violations reported will be forwarded to the appropriate department and the results/outcome will then reported back to this committee. Additionally, a spreadsheet will be maintained and forwarded to the Associate Deans on a monthly basis.
2. N. Kman introduced the following new Committee members:
 - a. Duke Blakaj – Faculty Rep – Radiation Oncology
 - b. Ahmed Mostafavifar – Faculty Rep – Internal Medicine
 - c. Dan Ruter – Student Rep – Med 3
 - d. Shuvro Roy – Student Rep – Med 4
 - e. Fady Baky – Student Rep – Med 4

Item 3: Scholarship

1. L. Thompson & N. Kman submitted a paper on EPA10 and the milestones for EM.
2. A. Fernandes submitted abstract on AMRCC EPAs.

Part 3 Academic Program Committee

3. The Nurse Practitioner Med 4 Dyad Trial pilot will be written up.
4. Letter of intent for Stemmler Grant.
5. EM Clinical Track was submitted.
6. Peds EM Clinical Track was presented at CGEA written up.
7. N. Verbeck is collating the Graduation Survey data.
8. Faculty interested in a project can contact the OECRD staff.

V. Cannon announced a call for abstracts due October 25th. There will be 2 MERC sessions for those interested.

Item 4: HSIQ Rubric Review and Rater Training

1. A. Heacock reviewed the HSIQ Rubric structure in Part 3. She reported they will need assistance in grading the Patient Satisfaction assignment which is due 7/25.
2. N. Kman will identify graders and a formal training session will be held.

Item 5: Pediatric Sport Medicine Elective Proposal

1. N. Kman reviewed the proposal with the committee
 - a. This would be a 2 or 4 week outpatient rotation offered to OSU and visiting students.
 - b. Students will rotate through MSK, Concussion, and sports nutrition clinics.
 - c. Students will observe functional rehabilitation sessions and participate in sideline sporting events when possible.
 - d. Students will observe Training room sessions at local college to see how injuries are evaluated.
 - e. Attend weekly sports medicine didactic sessions.

Action: The proposal was unanimously approved with the caveat the committee would like clarification on the student's level of participation, and fellow involvement.

Item 6: AMHBC Update

1. T. Schaffernocker provided the following updates:
 - a. Have received increased positive OSCE feedback.
 - b. EM simulation is providing consistency with assessment, grading, coaching and remediation plans.
 - c. EPA 10 submission was not accepted but will be submitted to Western Journal of Emergency Medicine.
 - d. Brief discussion on multi point assessments on EPA's.

Item 7: AMRCC Update

1. P. Ecklar provided the following updates:
 - a. Per student feedback, a couple of rotations are being reviewed for improvement.
 - b. There are some ground school issues with the TBL that are being addressed.
 - c. UPWP is gaining additional sites which will benefit the Med 4 class.
 - d. Students who have completed both AMRCC components have 100% pass rate, thus far.
 - e. Students completing the longitudinal rotations are logging appropriate hours for this point in time.

Item 8: Advanced Competency/Clinical Track Update

1. N. Kman met with the Global Health Office to refine the details of the Advanced Competency. Students will receive credit for an Advanced Competency in Global Health if they complete Dr. Nwomeh's didactic series and do one of the global health offerings (electives). Lynnsay Sinclair and others will work to make sure didactics and asynchronous offerings equal 130-150 hours of credit.
2. An Advanced Competency in Wilderness Medicine is being developed by Chris Paul (EM Faculty).
3. AC/CT leadership submitted a paper and is awaiting a response.
4. Development of AC's across the 4 year curriculum continues.
5. NCH is developing an AC in Communications and Social Media.

Item 9: Student Report

1. The following topics were discussed:
 - a. Student feedback on the Sub-Internships varied quite a bit. T. Schaffernocker explained the challenges of standardization across the departments. The direct observations and OSCE's provide another tool to bridge any gaps. He encouraged the students to insure they know what the expectations are.
 - b. Night shift experience – benefits include independent learning, and exposure to what resources are available to the team during the night.
 - c. The AMHBC sessions on Burnout and Managing stress have been very beneficial. It was suggested to break out into smaller groups.

Item 10: Standing Report

1. Standing reports were tabled until next month.



THE OHIO STATE UNIVERSITY
COLLEGE OF MEDICINE

The Ohio State University College of Medicine

Part 3 Academic Program Committee

Meeting Minutes

Date: 8.15.16

Location: 1063 Graves

Chair: Nick Kman		Call to order:	4:10 PM
Minutes recorded by: Laura Volk		Adjourned:	5:20 PM
Last Name	First Name	Role	Present
Baky	Fady	Student Representative, M4	
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	X
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Cohen	Dan	Part 3 Associate Academic Program Director	X
Curren	Camilla	Director, LG	
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	Via phone
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	X
Grieco	Carmine	Faculty Representative, Radiology	X
Heacock	Allison	Expert Educator, Internal Medicine	X
Hippolyte	Jessica	Student Representative, M4	
Hurtubise	Larry	Associate Director of Faculty Development at Nationwide Children's	X
Khan	Meena	AC/AE Associate Unit Director	
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	
Kman	Nicholas	Part 3 Academic Program Director	X
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	X
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	X
Lindsey	David	Expert Educator, General Surgery	X
Lipps	Jonathan	Expert Educator, Anesthesiology	X
Liston	Beth	Expert Educator, Hospitalist	X
Lucarelli	Maria	Expert Educator, IM/Pulmonary	
McCallister	Jennifer	Advanced Competency/Alternate Experience Program Director	X
Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	X

Part 3 Academic Program Committee

Nuesmeyer	Keri	AMRCC Program Coordinator	X
Pfeil	Sharon	AMHBC EM Program Coordinator	
Post	Doug	Assistant Dean, Foundational Science	
Ratti	Michael	Student Representative, M4	Via phone
Ray	Katherine	AMHBC Mini Int. Program Coordinator	X
Roy	Shuvro	Student Representative, M4	X
Rundell	Kristen	AMRCC Associate Unit Director, Chronic Care	
Ruter	Daniel	Student Representative, M3	X
Schaffernocker	Troy	AMHBC Program Director	
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	AC/AE Associate Unit Director	X
Thompson	Laura	AMHBC Associate Unit Director, EM	
Verbeck	Nichole	Education Resource Specialist, OECRD	X
Volk	Laura	Part 2 / 3 Program Manager	X
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	
Guests	Regina Swartz		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Scholarship
4	AMHBC Update
5	AMRCC Update
6	Advanced Competency/Clinical Track Update - Longitudinal AC in Ultrasound
7	Standing Reports
8	Student Report

Item 1: Approval of July 18th Meeting Minutes

Discussion/Action

1. The minutes from the July meeting were reviewed and approved with **one change:**

Item 2: Old Business/Announcements

1. CES Celebration for Education Scholarship is coming up for the fall. Please consider submitting your research (could have been presented elsewhere).
2. Once again, they are having MERC sessions. Please consider attending.
3. Each Part 3 Team member will be required to grade 8 HSIQ assignments. We had training on 8/15, but you can look at Allison's slides if you have questions (session was to be recorded but technical glitch prevented this).

Item 3: Scholarship

1. Mary Dell will be working on Home Health Reflection Quantitative Study

2. EPA10 was resubmitted to Western Journal of Emergency Medicine Education Supplement
3. Revisions have been completed on Clinical Tracks and Advanced Competencies Submission to Medical Science Educator. Hopefully it will be accepted with revisions.

Item 4: AMHBC Update

1. Many students have completed the Mini I thus far.
2. OSCE's have been successful.
3. The program is at a point where the team will review and decide on revisions and improvements for next year.

2

Item 5: AMRCC Update

1. Clinic hours continue to be a challenge as clinic staff have not adjusted to the new structure yet.
2. Students seem to be scheduling their AMRCC courses earlier than in previous years.

Item 6: Advanced Competency/Clinical Track Update

1. The team has been meeting with the Clinical Track Directors to make the tracks more milestone based. The directors will put together a bullet point list to give to the students.
2. Many Med 1s have asked about the Advanced Competencies. A process needs to be developed and approved on how to roll out the longitudinal ACs, and track the student's schedule and progress.
3. There was a brief discussion on how to market the ACs to the students. The COM website was one suggestion.
4. The proposal for the Longitudinal Advanced Competency was reviewed by the committee.
 - a. This course would be in addition to Honors Ultrasound and Ultrasound Immersion.
 - b. Brief discussion regarding students modeling and that there should be an equivalent alternative offered as some students may be uncomfortable with this activity.
 - c. The research project or presentation should be defined.

Action: The proposal was approved with the revisions mentioned above (b & c).

Item 7: Standing Reports

1. Grade Audit: There were several late grades from the last block. Most were due to entry or set up errors.
2. Duty Hours/Safety on Service/Ridicule & Intimidation/Learning Environment: There were two violations reported in each section and follow up revealed that the students answered the questions incorrectly.

Item 8: Student Report

1. Some students had questions regarding the grading criteria for the AMRCC Home Visit reflection. A. Fernandes pointed out the rubric is defined on Carmen, is provided in the syllabus, and is also reviewed at orientation. There was brief discussion on the appeal process if a student does not agree with a given grade.

-
2. The TBL issue that was discussed last month has been resolved.

**THE OHIO STATE UNIVERSITY**

COLLEGE OF MEDICINE

The Ohio State University College of Medicine**Part 3 Academic Program Committee**

Meeting Minutes

Date: 9.19.16

Location: 1063 Graves

Presiding Chair: Nick Kman, Program Director	Call to order:	4:05 PM
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Minutes recorded by: Laura Volk, Program Manager	Adjourned:	5:40 PM
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Last Name	First Name	Role	Present
Baky	Fady	Student Representative, M4	X
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Cohen	Dan	Part 3 Associate Academic Program Director	X
Curren	Camilla	Director, LG	X
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	Via phone
Eapen	Binay	Associate Program Director, Mount Carmel Health Systems	
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	X
Grieco	Carmine	Faculty Representative, Radiology	
Heacock	Allison	Expert Educator, Internal Medicine	
Hippolyte	Jessica	Student Representative, M4	X
Hurtubise	Larry	Associate Director of Faculty Development at Nationwide Children's	X
Khan	Meena	Associate Unit Director AC/AE	
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	
Kopechek	Jack	Director, Portfolio and Coaching	
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	X
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	X
Lindsey	David	Expert Educator, General Surgery	
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	X
McCallister	Jennifer	Program Director Advanced Competency/Alternate Experience	X

Part 3 Academic Program Committee

Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	X
Nuesmeyer	Keri	Program Coordinator AMRCC	X
Pfeil	Sharon	Program Coordinator AMHBC Emergency Medicine	X
Ratti	Michael	Student Representative, M4	X
Ray	Katherine	Program Coordinator Mini Internship	X
Roy	Shuvro	Student Representative, M4	X
Rundell	Kristen	Associate Unit Director AMRCC Chronic Care	
Ruter	Daniel	Student Representative, M3	
Schaffernocker	Troy	Program Director AMHBC	X
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	Associate Unit Director AC/AE	Via phone
Stringfellow	Kevin	Evaluation & Assessment Program Manager	
Thompson	Laura	Associate Unit Director AMHBC EM	X
Verbeck	Nichole	Education Resource Specialist, OECRD	X
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	
Guests	Regina Swartz, Cheri Bardales		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Advanced Competencies/Clinical Track Update
4	AMHBC Update
5	AMRCC Update -Professionalism Issues
6	Standing Reports
7	Student Report
8	Roundtable/Falsifying My Progress

Item 1: Approval of August 15th Meeting Minutes

Discussion/Action

1. The minutes from the August meeting were reviewed and approved.

Item 2: Old Business/Announcements

1. The Longitudinal Ultrasound Advanced Competency syllabus will be modified to reflect that modeling will be an option rather than a requirement. An alternative experience will be offered for students uncomfortable with this activity.
2. A process will be drafted to insure students are eligible to participate in the longitudinal Advanced Competencies (those offered across the 4 years).
3. The Part 3 APC Agenda will transition to a different format going forward. It is no longer necessary for each curricular unit to provide an update every month.

Item 3: Scholarship

1. **2016 Fall Celebration of Educational Scholarship MERC Sessions** The College of Medicine will be offering MERC (Medical Education Research Certificate) Sessions as part of the Fall Celebration of Educational Scholarship, set to take place on Tuesday, October 25. Offered by the AAMC, the MERC program is intended to provide the knowledge necessary to understand the purposes and processes of medical education research. These sessions are open to those who are interested in improving their educational research skills and they are targeted for those with a background in medical education but may have less experience in conducting educational research.

Each session is open to 25 faculty members in the College of Medicine. Enrollment in these courses are on a first come, first served basis; [please be sure to RSVP.](#)

2. The College of Medicine is offering two MERC sessions for free to College of Medicine faculty; sessions normally costs \$50 per person. Please note that in order to receive credit for attending these sessions you must attend the entire three hour class. Failure to stay for the entire course could affect your future enrollment in these sessions.

The following sessions will be offered:

Scholarly Writing: In this session, the skills of scholarly writing will be explored through the lens of analyzing a manuscript that was accepted for publication. The participants will examine review criteria that are used by healthcare education journals and apply them to a sample manuscript. *This session will be offered on Tuesday, October 25th from 8-11am in the Biomedical Research Tower, Room 105.*

Searching and Evaluating the Medical Education Literature: This workshop is intended for individuals, medical educators, and clinician educators who want to learn how to effectively search the published medical education literature and to evaluate the value of those searches. *This session will be held on Wednesday, October 26th from 9:00am to 12:00pm in 1069 Graves.*

Both sessions will be led by Sheila Chauvin, PhD, MEd, Director of the Office of Medical Education Research and Development at the School of Medicine at Louisiana State University. For more information on the MERC Program, visit the [AAMC MERC Website](#).

Contact [Amanda Postle](#), 614-292-0018 with questions or concerns. If you RSVP and are unable to attend, please let us know as soon as possible so that your spot can be offered to faculty on the waitlist. An Outlook Appointment will be sent upon your registration for the session(s).

3. **#EdTech³⁰Wednesday, September 28, 12:00-1:00pm, 1069 Graves Hall**

Join the College of Medicine's Educational Technology team for the next #EdTech³⁰, a community focused on empowering educators with new ideas, skills, and resources, by reviewing an emerging tool or innovative teaching approach. The next meeting is scheduled for Wednesday, September 28th from 12-1PM in 1069 Graves where the team will review Articulate Studio, a suite of eLearning authoring tools used to develop online learning modules. All are welcome; please [register](#) if you plan to attend.

An Outlook Appointment will be sent to those who RSVP; please contact [Amanda Postle](#), 614-292-0018 with questions.

**4. 2016 Fall Celebration of Educational Scholarship, Tuesday, October 25, 2016
8:00am to 4:30pm, Biomedical Research Tower**

The Office of Evaluation, Curricular Research and Development is pleased to announce "*The Educator's Portfolio*" as the theme for the [Fall Celebration of Educational Scholarship](#). Our plenary speaker will be Dr. Kanade Shinkai, Director of the Residency Program and Endowed Chair in Dermatology Medical Student Education. [Registration](#) is now open for the event, there is no fee to attend. A continental breakfast and boxed lunch will be provided.

The Call for Posters for the Fall Celebration applies to all oral and/or poster presentations related to research in Health Sciences Education (including: Medicine, Nursing, Dentistry, Optometry, Pharmacy, Health & Rehabilitation Sciences, Veterinary Medicine and Public Health). Proposals may be [submitted online](#) this year. A 250-word abstract is required and all submitted proposals will be evaluated and given top priority based on: originality, quality of work, clarity of writing and theoretical and practical significance. Please see the [proposal flier](#) for more detailed information.

Posters and oral presentations may be submitted until 11:59pm on Friday August 26, 2016 for consideration. Selections will be announced on September 9, 2016.

Please contact [Amanda Postle](#), Program Coordinator, 614-292-0018 with any questions.

Item 4: Advanced Competency/Clinical Track Update

1. Only 10 students are enrolled in 2 Clinical Tracks. This number is down considerably from last year.
2. Internal Medicine continues to have the largest number of students.
3. There are several new Advanced Competencies under development for next year.
4. New students continue to inquire about the AC's.

Item 5: AMHBC Update

1. About 2/3 of the students have completed both components.
2. The 1st round of grade distribution has begun.
3. Latest project is getting granular with the competency based assessments.

Item 6: Standing Report; Learning Environment

1. Duty Hours – Two violations were reported; AMRCC Stoneridge Cardiology – which was reported in error per the student; AMHBC Cardiology - follow up will be provided at next meeting.
2. Ridicule & Intimidation – One violation was reported in AMRCC Gynecologic Oncology – follow up will be provided at next meeting.
3. Respect – No violations reported.
4. Grade Audit – There were 5 late grades reported; Anesthesiology – faculty was delayed providing the grade to coordinator; Surgery – evaluation assignment was delayed and faculty did not respond in timely manner; Orthopaedic and Surgery Aways – Host sites were delayed sending evaluations; Surgical Sub I – there was either a system or entry error.

Item 7: Student Reports

The discussion focused on issues with students falsifying documents in My Progress. There have been 4-5 instances of this in the past 3 years. The APC wanted to get a feel for whether this was a culture or encouraged practice. The students reported that it was not felt to be and more likely isolated instances. It was stressed that students should notify the coordinator or course director if they are not getting an opportunity for direct observation or any other experience that is required.

Item 8: AMRCC Update

A. Fernandes led the discussion on professional behavior expected during a lecture or presentation. Students were observed on their iPhone, iPad or laptop at AMRCC's orientation this month. The student reps indicated that students are monitoring their devices for interview invitations. There was further discussion on the appropriate time and place to do this. Students will be allowed to use smartphones and devices during all Part 3 learning activities, but were encouraged to be discrete (i.e. use refer to the phone as you would if you were on rounds). Students were encouraged to be respectful of lecturers and TBL activities given the paucity of these in Part 3.

N. Kman will mention this to the class at Wednesday's Interview meeting with the Deans.

**THE OHIO STATE UNIVERSITY**

COLLEGE OF MEDICINE

The Ohio State University College of Medicine**Part 3 Academic Program Committee**

Meeting Minutes

Date: 11.21.16

Location: 1063 Graves

Presiding Chair: Nick Kman, Program Director		Call to order:	4:05PM
Minutes recorded by: Keri Nuesmeyer		Adjourned:	5:05 PM
Last Name	First Name	Role	Present
Baky	Fady	Student Representative, M4	
Blakaj	Dukagjin	Faculty Representative, Radiation Oncology	
Cannon	Victoria	Director, Office of Evaluation, Curriculum Research and Development	X
Cohen	Dan	Part 3 Associate Academic Program Director	
Curren	Camilla	Director, LG	
Davis	John	Associate Dean, Medical Education	
Dell	Mary	Expert Educator, Psychiatry	
Eapen	Binay	Associate Program Director, Mount Carmel Health Systems	
Ecklar	Pat	AMRCC Associate Unit Director-Ambulatory	X
Fernandes	Ashley	AMRCC Program Director	X
Grieco	Carmine	Faculty Representative, Radiology	
Heacock	Allison	Expert Educator, Internal Medicine	X
Hippolyte	Jessica	Student Representative, M4	
Hurtubise	Larry	Associate Director of Faculty Development at Nationwide Children's	X
Khan	Meena	Associate Unit Director AC/AE	X
Khandelwal	Sorabh	Assistant Dean, Clinical Science	
Khurma	Anand	Associate Director, Education Technology	
Kopechek	Jack	Director, Portfolio and Coaching	
Lacuesta	Nannette	Associate Program Director, OhioHealth	
Leung	Cynthia	Expert Educator, Emergency Medicine	X
Lewis	Kristen	AMHBC Associate Unit Director, Mini-Int.	X
Liao	Nancy	Expert Educator, Pediatrics	X
Lindsey	David	Expert Educator, General Surgery	X
Lipps	Jonathan	Expert Educator, Anesthesiology	
Liston	Beth	Expert Educator, Hospitalist	
McCallister	Jennifer	Program Director Advanced Competency/Alternate Experience	

Mostafavifar	Ahmad	Faculty Representative, Internal Medicine	
Nuesmeyer	Keri	Program Coordinator AMRCC	X
Pfeil	Sharon	Program Coordinator AMHBC Emergency Medicine	
Ratti	Michael	Student Representative, M4	
Ray	Katherine	Program Coordinator Mini Internship	X
Roy	Shuvro	Student Representative, M4	
Rundell	Kristen	Associate Unit Director AMRCC Chronic Care	

Part 3 Academic Program Committee

Ruter	Daniel	Student Representative, M3	X
Schaffernocker	Troy	Program Director AMHBC	X
Scherzer	DJ	Expert Educator, Pediatrics	
Splinter	Ansley	Associate Unit Director AC/AE	
Stringfellow	Kevin	Evaluation & Assessment Program Manager	X
Thompson	Laura	Associate Unit Director AMHBC EM	X
Verbeck	Nicole	Education Resource Specialist, OECRD	X
Walker	Curt	Education Resource Specialist, OECRD	X
Werman	Howard	Faculty Representative, EM	X
Guests	Cheri Bardales, Regina Swartz		

Agenda Items:

1	Meeting Minutes Approval
2	Old Business/Announcement
3	Scholarship
4	Advanced Competency Family Planning
5	Standing Reports
6	Student Report

Item 1: Approval September 19th Meeting Minutes

Discussion/Action

1. The minutes from the September meeting were reviewed and approved.

Item 2: Old Business/Announcements

1. There was no old business or announcements

Item 3: Scholarship

1. Dr Kman attended the AAMC presentation on advising students on the match. There has been an increase in residency applications and the competitiveness of the match. Perhaps even more concerning is the movement toward making interview spots competitive (programs sending out more interview offers than spots). We will need to be sensitive to this during match season. Part 3 leadership should advise

students for the next academic year to take October/November (blocks 7&8) and not January (block 9) as flex months for interviews. It seems the majority of the interviews have occurred October through November this year.

2. HSIQ was presented (EPA 13) and it was well received, AMRCC presented EPA 9 and AMHBC EM presented EPA 10.
3. Dr Heacock suggested that they will move the deadline for HSIQ due to feedback and interfering with interviews.
4. Larry Hurtubise can provide any PowerPoints you might want to see from the presentations at AAMC.

Item 4: Advanced Competency/Clinical Track Update

1. Dr Khan presented the Family Planning Advanced Competency. As presently written, the time commitment is only 75 hours, so it will need to be paired with something else for full credit.

2

Part 3 Academic Program Committee

2. It was decided that the title “Family Planning” is a little misleading and learning objectives might need additional review. Concerns were raised over the focus of the AC. Dr Isley or a delegate from the Advanced Competency and Clinical Tracks will come to the next APC meeting to present again and answer any questions regarding the content.

Item 6: Standing Report; Learning Environment

1. No Standing reports

Item 7: Student Reports

1. Nothing to report

