Position Specification:

The Ohio State University
Wexner Medical Center

Associate Vice President for Facilities Planning
Our Client

The Ohio State University Wexner Medical Center is a proud part of one of the nation’s largest major comprehensive public research universities, serving more than 68,000 undergraduate, graduate and professional students. With nearly 37,000 full-time equivalent employees, Ohio State is Ohio’s fourth-largest employer.

Part of one of the most comprehensive health sciences campuses in the country, Ohio State University Wexner Medical Center consists of the Ohio State Health System, the College of Medicine, the Health Sciences Library and the Faculty Group Practice. It is one of the largest and most diverse academic medical centers in the country and the only academic medical center in central Ohio. As one of the Midwest’s leading healthcare providers, Ohio State Wexner Medical Center is committed to continuously setting the standard for world-class care.

Ohio State University Wexner Medical Center offers healthcare services in virtually every specialty and subspecialty in medicine. Thousands of patients visit each month for treatments and services they can’t find elsewhere. Providing access to healthcare information is central to the research, education and patient care mission. Ohio State Wexner Medical Center’s seven hospitals and its network of community-based offices and care centers manage more than 1.91 million outpatient visits each year.

In 2019, Ohio State University Wexner Medical Center was named to U.S. News & World Report’s “Best Hospitals” list for the 27th consecutive year. U.S. News consistently ranks Ohio State as the top hospital in central Ohio with nationally ranked specialties, including the Ear, Nose and Throat program that’s ranked third in the country. Becker’s Hospital Review selected Ohio State for its 2018 list of “100 Great Hospitals in America” for excellence in quality patient care and clinical research, leadership in innovation and its rankings and awards. The Leapfrog Group has once again honored the Ohio State University Wexner Medical Center with an “A” in its Spring 2019 Leapfrog Hospital Safety Grade for being among the safest hospitals in the nation.

The Ohio State University Health Sciences Center—with colleges of Medicine, Nursing, Pharmacy, Dentistry, Optometry, Public Health and Veterinary Medicine all in close proximity—is adjacent to the tremendous resources and expertise of The Ohio State University campus in Columbus. This proximity fosters collaborations with other university departments, which makes Ohio State unique in the United States in its potential to promote scientific partnerships and the direct translation of research discoveries into new medical therapies and technologies. Such efforts have resulted in the Mathematical Biosciences Institute and the Ohio State Biomedical Engineering Center. Dual degree programs such as MD/MBA, MD/JD and MD/PhD have been developed with the Fisher College of Business, the College of Law and the College of Public Health.

Location

Located in Columbus, OH

Leadership

Harold L. Paz, MD, MS

Executive Vice President and Chancellor for Health Affairs at The Ohio State University
Chief Executive Officer, Wexner Medical Center

Dr. Harold L. Paz is the first to serve in the position of executive vice president and chancellor for health affairs at The Ohio State University. A nationally renowned healthcare leader with a unique combination of expertise in both academic medical centers and a Fortune 50 company, Dr. Paz is a recognized visionary who advocates a
comprehensive model to address health and wellness of individuals and communities in a rapidly evolving society. At Ohio State, Dr. Paz, who goes by Hal, leads all seven health science colleges and the over $4 billion Wexner Medical Center enterprise, which includes seven hospitals, a nationally ranked college of medicine, 20-plus research institutes, multiple ambulatory sites, an accountable care organization and a health plan.

**David P. McQuaid, RPh, MBA, FACHE**  
Chief Operating Officer, The Ohio State University Wexner Medical Center  
Chief Executive Officer, Ohio State Health System

David McQuaid serves as chief executive officer of the Ohio State University Health System and chief operating officer of the Ohio State University Wexner Medical Center. He has more than 30 years of healthcare administration experience at leading academic health systems, including Johns Hopkins, Duke Medicine and Thomas Jefferson University. David has a strong background in operations and finance, clinical program growth, strategic planning and continuous process improvement.

**Jay Kasey**  
Senior Vice President of Administration and Planning, The Ohio State University

Jay Kasey serves as Senior Vice President of Administration and Planning for The Ohio State University, Jay oversees service operations and construction for all university activities and strategic planning and capital strategies. He also oversees all routine operational needs at the university, including maintenance, security, performance improvement, construction, parking, public transportation, printing, real estate, urban development, and WOSU Public Media. Jay Kasey has extensive experience leading and improving the operational performance of healthcare and academic campuses throughout the country.

**Scope of Position / Position Summary**

**Scope of Position**

Ohio State Wexner Medical Center’s associate vice president for Facilities is a senior ranking position and is part of the operation’s executive team. He/she has a direct reporting relationship to the Ohio State University Health System’s chief executive officer and chief operating officer for the Ohio State University Wexner Medical Center and the senior vice president of Administration and Planning for The Ohio State University. Responsibilities include all Ohio State University Wexner Medical Center owned and leased spaces, including OSUCCC – Arthur G. James Cancer Hospital, the Richard M. Ross Heart Hospital, East Hospital, Harding, University Hospital, ambulatory sites, the College of Medicine, research, academic and office space, as well as oversight over all Health Sciences’ space, in general. This position will work with senior leaders of the university and the medical center to ensure planning is collaborative and integrated.

**Position Summary**

This position will have responsibility for strategic leadership and decision-making authority for all medical center facilities space. This includes space assignment, maintenance, planning, design, development, and renovation of all administrative, clinical, teaching and research space.
Job Relationships

Supervisory Responsibility: Two administrative directors, one sustainability consultant, and one executive assistant; department also has several senior facility planners, planners and students.

Responsible to: Ohio State University Health System’s chief executive officer and chief operating officer for the Ohio State Wexner Medical Center and the senior vice president of Administration and Planning for The Ohio State University.

Duties and Responsibilities

40% - Medical center expansion administration

- Leads the design and development of the Ohio State University Wexner Medical Center and the College of Medicine expansion and relocation projects.
- Serves on the Executive Steering Committee that oversees the expansion projects.
- Responsible for leading the planning, design, and opening of additional research space throughout the medical center and other new or existing buildings as appropriate.
- Responsible for leading the planning, design, and opening of additional academic space throughout the medical center and other new or existing buildings as appropriate.
- Serves as the senior representative at all medical center and university construction project meetings.
- Facilitates communication with and gathers input from all clinical, research, teaching and administrative staff on the appropriate design of any new or renovated facility.
- Develops other satellite ambulatory care facilities.

40% - Leads all development, design, construction and renovation projects and staff space allocations.

- Develops and monitors a Master Space Plan across the entire Health Sciences District related to clinical, research, academic, office needs, infrastructure/support needs (including parking).
- Leads the medical center capital facility budget planning. Coordinates closely with facility operations and university planning.
- Develops facility design and branding standards for inclusion in the Ohio State standards.
- Represents the medical center at University Capital Planning meetings, include the Integrated Capital Planning Committee.
- Develops metrics and monitors compliance including the refining and implementation of research metric accountability.
- Identifies space, renovation and relocation budget needs.
- Assists with the planning process by identifying and organizing faculty, staff, and student participants.
- Serves as the liaison between hospital and vendors engaged in projects.
- Leads all facilities upgrade projects.
- Oversees the process for staff in identifying and defining space, furniture, equipment and other needs during relocation.
• Oversees all relocations, renovations and new space acquisition for the medical center, as appropriate.
• Identifies and develops plans to maximize utilization of existing facility space.
• Oversees medical center real estate decisions (working with Planning, Architecture and Real Estate).
• Serves as a co-chair and voting member of the WMC Space Committee.
• Serves as co-chair and voting member of the OSUCCC Space Committee.

10% - Sustainability
• Oversees the sustainability efforts for the medical center and College of Medicine in support of the university’s sustainability goals.
• Chairs the medical center Sustainability Council, and serves on the university’s Sustainability Council and Resource Stewardship Council.

10% - Facilities operations
• Oversees and monitors budgets/operations for facilities management.
• Oversees capital equipment requests and budget.
• Assumes responsibility for special projects and special events as requested.
• Collaborates with applicable committees and coordinates with service departments to ensure all equipment meets appropriate function and maintenance standards.
• Identifies opportunities for cost reduction and operational improvement.

Organizational Expectations

Practices within the medical center’s policies and procedures. Adheres to the mission and values as demonstrated through positive patient/guest relations, positive and effective interactions with faculty staff and formulating and meeting developmental goals.

Skills and Attributes

• Intelligence and curiosity to instinctively question how things are done and how they may be done more effectively and efficiently.
• Strength of personality, character and persistence to champion and implement positive change and cultural transformation.
• Able to engage in high-level decision-making processes, develop priorities and goals and implement strategic and tactical measures.
• Politically astute and able to navigate a complicated matrix.
• Able to define and fully realize the role as leader and point person for facilities.
• Develop key relationships within the medical center and the university, as well as outside stakeholders.
• Carry directions and vision of senior administration, as well as promote new ideas, strategies and innovations.
• Evaluate the facilities team, put personnel in the best position to succeed and make constructive changes and additions when necessary.
• Develop understanding of applicable rules, requirements and procedures and challenge when appropriate.
• Ability to delegate intelligently and appropriately.
• Drive quality, performance and attention to detail to a higher level and demand excellence.
• Implement state of the art processes, procedures and best practices.
• Earn respect as an honest broker and someone who will always do what is right for the institution.
• Able to lead cultural transformation and implement necessary changes.

Minimum Qualifications

For Hire:
• Ten years of senior hospital management experience required. Master’s degree in Architecture, Planning, Health Administration, Business Administration, or Public Administration. Ability to statistically analyze and interpret data and considerable experience in computer applications necessary.

Ongoing:
• Familiarity with databases, data sources and internet research. Ability to lead meetings and prioritize projects. Knowledge of healthcare environment, especially as it relates to physician practices.

Note: The above statements are intended to describe the essential functions and related requirements of persons assigned to this job. They are not intended as an exhaustive list of all job duties, responsibilities and requirements.

Helpful Links

• The Ohio State University Wexner Medical Center Website: https://wexnermedical.osu.edu/
• The Ohio State University Wexner Medical Center Facilities: https://wexnermedical.osu.edu/about-us/our-facilities
• The Ohio State University Wexner Medical Center Leadership: https://wexnermedical.osu.edu/about-us/our-people
• Ohio State University Wexner Medical Center Brochure

About the Search

The Ohio State University Wexner Medical Center is conducting a national search with the assistance of Helbling & Associates (www.helblingsearch.com), an executive search firm specializing in areas of facilities management, construction, engineering, and real estate development.
Please Submit Applications or Nominations to

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Wexford, PA 15090

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Please visit Helbling & Associates’ Candidates Page for more information.

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