

# Outpatient Lab Testing for COVID-19 +/Rule-Out COVID-19/Quarantined Patients

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## SITUATION:

Identify a singular location and process for COVID-19+ patients/rule-out COVID-19/quarantined patients requiring outpatient lab testing. A dedicated, contained outpatient testing option for these patient will decrease potential exposure to additional Medical Center faculty and staff. It is recommended that we use the Jameson Crane Swab Station as this outpatient testing location.

## PRE-REQUISITES:

**BEFORE** a provider/provider's office calls the COVID-19 Call Center to schedule a patient for a lab draw, please ensure that:

1. Patient is COVID-19+, COVID-19+ rule-out or in a quarantined status due to COVID-19 exposure
2. It has been clinically determined and necessary that patient needs to have a lab test\* and the patient already has a lab order (an IHIS order or an outside paper order).

\*Please note that due to the time sensitivity and/or temperature stability issues, the following laboratory tests **CANNOT** be collected at the Jameson Crane Swab Station:

- ACTH
- Ammonia
- Carboxyhemoglobin
- Cryoglobulin
- Cryofibrinogen
- Gastrin
- Lactic Acid
- Methemoglobin
- Oxalate
- Platelet Aggregation
- Platelet Function
- Pyruvic Acid
- Somatostatin
- TCCP

## **SCHEDULING & REGISTRATION:**

- **STEP 1 (for patients with IHIS lab orders):** The OSUWMC provider's office contacts the **COVID-19 Call Center at (614) 293-4000** for scheduling the patient to be drawn at the Jameson Crane Swab Station. Please note: when calling the COVID-19 Call Center you will stay on the line to talk to a call center employee (do not press "1" which is the line for employee exposure questions/issues). The call center will check to verify there is an order in IHIS.
- **STEP 1 (for patients with outside non-IHIS paper orders only):** The OSUWMC provider's office, Jameson Crane Swab Station staff, or patient contacts the **COVID-19 Call Center at (614) 293-4000** for scheduling the patient to be drawn at the Jameson Crane Swab Station. The Call Center will transfer call to Outpatient Care Upper Arlington at 614-293-0252 (Monday-Friday) to request remote accessioning for the outside order. For Saturday and Sunday, Call Center will transfer call to 614-293-8375, Central Processing Area in Main lab to request remote accessioning for the outside order. Staff instructs patient to bring paper order with them to the Crane Swab Station location.
- **STEP 2:** Provider's office will then direct the patient to the Jameson Crane Swab Station Check-In Tent. The location of the swab tent is located just south of the Jameson Crane Sports Medicine facility on 2835 Fred Taylor Drive. The site has great signage upon arrival off of Ackerman Road that will direct patients through the drive-thru. The current hours of the Jameson Crane Swab Tent are:
  - Monday – Friday: 8:00 am to 5:00 pm
  - Saturday – Sunday: 10:00 am to 2:00 pm

## **ARRIVAL & LAB PROCESS:**

- Upon arrival, the patient will be directed to the check-in tent to receive registration/lab label stickers.
- Patient proceeds to Swab Station Tent as directed. Lab specimens are collected. A yellow "Rule-Out COVID-19" sticker is placed on outside of biohazard bag and it is packaged for Best Courier pick up. Courier pick up is scheduled every hour, on the hour.
- **For outside paper orders only:** Crane Swab Station staff must send hard copy of the outside paper order with lab specimens (place paper in outside pocket of specimen bag) and send to processing lab so paper order can be electronically scanned into patient's IHIS chart.
- Labs will be placed in Best Courier lab collection container in biohazard bag.
- The specimen bag with blood specimen tubes will have yellow "Rule-Out COVID-19" sticker on outside of bag.
- Central Labs will accept and result these lab draws from the Jameson Crane site, rather than Point of Care testing. Central Labs will run specimens per their usual PPE/COVID-19 protocol.

**IT/IHIS:**

- IT/IHIS teams confirmed we have access to orders, outside of coronavirus swab orders. These lab orders/labels will print just as our current process for COVID-19 swab orders at the Jameson Crane Check-In Tent
- A new packing slip will be created for these patients.
- The trained clinical team member collecting the blood specimen will document the lab draw in the IHIS Outpatient encounter, similar to how we are documenting current swab collection