Public Notice Instructions

Feedback is sought from health care organization staff, clients, patients, families, and the public with whom the health care organization interacts. Feedback received by the Magnet Recognition Program is important in the evaluation of your health care organization.

SPECIFICATIONS FOR PUBLIC NOTICE SIGNS

The Public Notice signs should indicate an upcoming site visit and solicit public input:

1) Signs must be posted at the hospital, adjacent buildings and all care sites external to the hospital included in the Magnet Recognition Program Application. Specifically:
   a. Hospital: Main public entrances and multiple publicly viewed areas, e.g., the lobby, information desk, elevators, staff lounge(s)
   b. Building(s) adjacent to the hospital: Main public entrances where patients and/or staff are present
   c. External sites: Main public entrances (e.g., off-site practices, off-site clinics, off-site facilities)
2) The wording MUST be identical to that provided in the attached TEMPLATE example.
3) Signs must be posted July 1, 2020 and remain posted until after the site visit.
4) Signs must measure no less than 20" in height and 16" in width.
5) Lettering of signage must be black on a white background, and font size must be large enough to be easily read from 3 feet. (Please use the same style and layout, as per the attached TEMPLATE example.)
6) The PUBLIC NOTICE heading must be in capital letters, bolded, and larger than the type size of the notice, as per the TEMPLATE.

SPECIFICATIONS FOR PUBLIC NOTICE ANNOUNCEMENTS

The Public Notice Announcements should indicate an upcoming site visit and solicit public input:

1) The PUBLIC NOTICE announcements need to be disseminated outside of your organization.
2) Recommended formats include but are not limited to: Public Service Announcement (PSA) on radio; banner outside of hospital; announcement in hospital community, newsletter, newspaper ads; announcement placed on organization web site, and/or billboards. Use of more than one announcement method is recommended.
3) The external announcements must be actively disseminated by July 1, 2020.
4) The wording used in the announcement MUST be identical to that provided in the TEMPLATE.
PUBLIC NOTICE

MAGNET RECOGNITION PROGRAM®

Site Visit

University Hospital and Ross Heart Hospital at The Ohio State University Wexner Medical Center was designated as a Magnet organization in 2005, 2009, and 2015 by the ANCC Magnet Recognition Program®. This prestigious designation recognizes excellence in nursing services. In June 2020, University Hospital and Ross Heart Hospital at The Ohio State University Wexner Medical Center is applying for re-designation.

- Patients, family members, staff, and interested parties who would like to provide comments are encouraged to do so. Anyone may send comments via e-mail and direct mail. All comments received by phone must be followed up in writing to the Magnet Program Office.

- Your comments must be received by the Magnet Program Office by July 31, 2020

NOTE: All comments are CONFIDENTIAL and are not shared with the health care organization. Comments may be anonymous, but they must be sent in writing to the Magnet Program Office.

Address: American Nurses Credentialing Center (ANCC)
Magnet Recognition Program Office
8515 Georgia Avenue, Suite 400
Silver Spring, MD 20910-3492

E-Mail: magnet@ana.org

Phone: 866-588-3301 (toll free)

All comments received by phone must be followed up in writing to the Magnet Program Office.