

## **Vendor/Contractor Vaccine Requirement Information**

As always, our primary focus is the safety and well-being of our patients, staff, and visitors. In our current public health landscape, individuals conducting business in our facilities present unique challenges for maintaining a safe and productive environment.

To that end, being consistent with University and Medical Center guidelines and the recent [federal action plan](#):

- All vendors/contractors who enter/access Wexner Medical facilities are required to be fully vaccinated against COVID-19 or have an employer approved exemption. All vendors/contractors are required to have received the COVID-19 vaccination shot/s by December 8, 2021. If receiving a two-dose vaccination, this means the first dose should be received by Wednesday, November 10, 2021, and the second dose by December 8, 2021. A one-dose vaccination may be received by December 8, 2021.
- Evidence of vaccination or exemption is required by December 8, 2021. If exempted, individuals must be tested regularly (once a week).
- All parties must follow current masking guidelines while in Medical Center facilities, regardless of vaccination status, and should not enter facilities if experiencing any signs of illness.

### **DEFINITIONS**

Vendors/Contractors: For the purpose of this document, the term “vendor/contractor” includes vendors, sales/supplier representatives, consultants, contractors, contingent employees, individuals present through third party staffing arrangements, etc., who enter any Wexner Medical Center facility, and any other such individual as the Medical Center designates. Vendors are also required to ensure that their subcontractors and subconsultants comply with this requirement.

Access: Some vendors/contractors may have electronic or other advanced access to our facilities; some may enter via registration in Vendormate; others may enter as visitors, but all are required to meet this vaccination policy.

Medical Center facilities: This policy applies to all Medical Center facilities, including patient-care and non-patient care areas of hospitals, ambulatory locations, and business offices.

Fully vaccinated: Having received two doses of the Moderna or Pfizer COVID-19 vaccines, or a single dose of the Johnson & Johnson vaccine.

Evidence of vaccination status: A copy of the vaccination card, or an employer approved exemption on your employer’s letterhead should be uploaded as instructed below.

## **VENDOR/CONTRACTOR DOCUMENTATION REQUIREMENTS**

- For vendor representatives registered in the Wexner Medical Center's [Vendormate](#) system, documentation should be uploaded there, similar to other criteria (flu, measles, TB, etc.) in order to print a "day pass" badge to be worn while in Medical Center facilities.
- For contingent employees with OSUWMC ID badge, (i.e., "hard badges") who have an Employee ID number on their badge, vaccination status should be reported here: [COVID-19 Vaccine Requirement | Safe and Healthy Buckeyes \(osu.edu\)](#), as an "Employee Report."
- For vendors/contractors with OSUWMC "hard badges" who have no Employee ID number on their badge, a documentation portal will be forthcoming. Please check the Medical Center's [Vendor Interaction site](#) for further instructions.

## **ONGOING COMPLIANCE**

After a vendor/contractor submits their compliance information, the individual is responsible to ensure on-going compliance.

The University and Medical Center, in its sole discretion, may require additional public health measures, if it deems them appropriate and important to protect the health and safety of the university, its students, faculty and staff.

Updates to policies will be posted on the Medical Center website under [Vendor Interaction](#).

## **FREQUENTLY ASKED QUESTIONS: VACCINE MANDATE FOR OUR VENDOR COMMUNITY**

### **Under Ohio State University Wexner Medical Center COVID-19 vaccine requirements who must be vaccinated?**

In addition to clinicians, employees and students, vendor/contractors must be vaccinated. This group includes vendors, sales/supplier representatives, consultants, contractors, contingent employees, individuals present through third party staffing arrangements, and other “non-employee” individuals. This mandate also applies to volunteers and students.

### **Does the requirement apply to temporary workers and contractors?**

Yes.

### **Why is OSUWMC requiring the COVID-19 vaccine?**

We care deeply about the health, safety and wellbeing of our team members and partners. We are serious about safety and protecting our patients, members, partners, and each other – and that means doing everything we can to prevent the spread of COVID-19. Vaccination is the single best way to prevent and stop the spread of COVID-19.

### **What does vaccinated mean?**

To be fully vaccinated you must have had two doses of the Moderna or Pfizer vaccines, or a single dose of the Johnson & Johnson vaccine.

### **Can my access be restricted if I do not get the COVID-19 vaccine?**

Yes. Your access may be withheld or terminated if you do not comply with these requirements.

### **Where can I get my COVID-19 vaccine?**

Visit our [Covid-19 resource page](#) for information on vaccination locations.

### **Do I have to get the COVID-19 vaccine at OSUWMC?**

No.

### **If I had COVID-19, am I still required to have the vaccine?**

Yes.

### **What if I have a medical or religious reason for not getting vaccinated?**

If your employer allows for COVID-19 vaccine exemptions, please provide documentation stating this on your employer’s letterhead.

### **Does it matter which vaccine I receive (Pfizer, Moderna, or J&J)?**

No.

### **What if I am pregnant? Can I wait until after my baby is born to receive the vaccine?**

The vaccine is safe to receive while pregnant and studies have shown that the vaccine not only protects you but also may offer some protection to your baby, too. If you choose to wait and receive the vaccine after your pregnancy, you should complete and return the medical exemption forms referenced above.

### **Is it safe to require the vaccine before it has full FDA approval?**

Yes. Serious adverse events (“side effects”) are very rare after COVID-19 vaccines. In the United States more than 163 million people received at least one dose of a COVID-19 vaccine. Over 130 million people are fully vaccinated. The Food and Drug Administration and Centers for Disease Control & Prevention continue to monitor the safety and effectiveness of the vaccines.

### **Is it legal to require the COVID-19 vaccine?**

Yes. State and federal employment laws allow private companies to mandate vaccinations.

### **Where do I submit proof of vaccination?**

- For vendor representatives registered in the Wexner Medical Center's Vendormate system, documentation should be uploaded in [Vendormate](#).
- For contingent employees with OSUWMC ID badge, (i.e., "hard badges") who have an Employee ID number on their badge, vaccination status should be reported on the [COVID-19 Vaccine Requirement | Safe and Healthy Buckeyes \(osu.edu\)](#) site, under "Employee Report."
- For vendors/contractors with OSUWMC "hard badges" who have no Employee ID number on their badge, a documentation portal will be forthcoming. Please check the Medical Center's [Vendor Interaction site](#) for further instructions.