

The Ohio State University Wexner Medical Center

College Volunteer Program

College volunteer applications for Autumn Semester 2015 will be accepted through our new online application process Monday, August 3 through Friday, August 14. The application takes about 15 minutes to complete.

What do you need to know before applying?

- Volunteering for Autumn Semester runs from Tuesday, September 8 through Wednesday, December 9, 2015.
- Know your class, work, and extracurricular activity schedules so you can accurately list your availability for volunteering.
- If you receive an assignment, you will be notified by email and you must be available to attend the criminal background check and volunteer orientation on Sunday, August 30. You must also be able to attend any position-specific training, if required, the following week. These sessions are mandatory and there are no make-up sessions for orientations or trainings. Please do not apply if you cannot attend these events.
- We have a particular need for students with cars who are willing to drive to University Hospital East or ambulatory sites.
- If this is your third time registering to volunteer and you have not received a placement before, please let us know when submitting your registration.

What is required to volunteer?

- Must possess a sincere desire to provide service to patients, visitors and staff of Ohio State Wexner Medical Center.
- Must be at least 18 years of age at the date of your application.
- A commitment to volunteer for the same two to four-hour shift weekly. Most volunteer positions are available Monday through Friday between 7 a.m. and 7 p.m. Limited evening and weekend shifts ranging from 5 a.m. to midnight are available.
- Purchase a volunteer uniform - \$22 + tax
- Must comply with the Medical Center flu policy during flu season (October 1 through March 31).

Where are volunteers placed?

Volunteer assignments are with University Hospital, Ross Heart Hospital, University Hospital East, OSU Harding, Dodd Rehabilitation Hospital and several ambulatory sites. Volunteers may be supporting staff or interacting with patients and visitors. We understand that students want to volunteer in areas directly related to their major, however, new volunteers will be accepted and placed to fill the priority needs of the Medical Center. Returning volunteers have a greater opportunity to select their assignment. Good attendance for the first semester of volunteering with no more than three absences can qualify students as “returning volunteers” for the next semester. Typically there are more students interested in volunteering than our program can accommodate. Volunteers with greater availability are more likely to be placed.



THE OHIO STATE UNIVERSITY

WEXNER MEDICAL CENTER

Criminal Background Check and Orientation

If you receive an assignment, you will be required to complete **both** a criminal background check and orientation on Sunday, August 30.

Criminal background checks will be conducted at the following times by last name. If you can't attend during your assigned time for the background check, please come at 7 a.m.

7 a.m.	A – B	Noon	N – P
8 a.m.	C – E	1 p.m.	Q – R
9 a.m.	F – H	2 p.m.	S – T
10 a.m.	I – K	3 p.m.	U – Z
11 a.m.	L – M		

You must bring the following items with you to complete the background check:

- Photo identification, such as a driver's license. BuckID cannot be accepted.
- Proof of your full and complete 9-digit Social Security Number (such as original or copy of your Social Security Card or any university/government/bank issued document that shows your full SSN). For international students without a SSN, your student visa is accepted. Gather your documentation now so you'll be ready if you receive an assignment.

College Volunteer Orientation will also be held on the OSU Campus on Sunday, August 30 from 4 – 6 p.m. Attendance for the full two hours is required. Anyone arriving more than 10 minutes late will not be allowed to attend and cannot volunteer during that semester.

Questions?

For questions call (614) 293-6294 or email High-Thomas.1@osu.edu

Application

If you can complete all the requirements above, please complete the [College Volunteer Application](#).